

Ref: ITMU/VCO/2025/1321

Dated: December 17, 2025

## NOTIFICATION

The Central Purchase Committee (CPC) is hereby reconstituted for considering and approving the proposals of all the purchases by various schools and departments of the University approved in the budget. The committee will have the authority to negotiate or renegotiate proposals with vendors directly, in case they wish or see any discrepancy in the rates, quantity, quality of equipment, consumables or any other items. The committee shall also be responsible for quality, quantity, rates and other terms and conditions.

**The revised composition of the committee is as follows:**

1. **Dr. Mukesh Pandey, Dean – SOET / Pro Vice Chancellor (Chairman)**
2. Chief Finance & Account Officer
3. Dean / HoD of the concerned School whose proposal is under consideration
4. External Expert (not below the rank of Associate Professor or having minimum ten years of experience in industry or research organisation and having experience of dealing with the process of purchase)
5. Nominee of the Hon'ble Chancellor/Pro Chancellor
6. Deputy Registrar Admin (Secretary)

The external expert shall be nominated by the Hon. Vice Chancellor. The CPC shall not approve any proposal in the absence of the Chairman and Chief Finance & Account Officer. The quorum of the committee will be a minimum of 5 members. The committee shall meet at least two times in a semester to consider the proposals.

  
**VC Office**

By the order of Hon'ble Vice Chancellor

**CC to :**

1. Hon'ble Chancellor Madam (for information)
2. Hon. Pro Vice Chancellor (for information)
3. Registrar
4. Concerns
5. Chief Finance & Account Officer
6. Dean Academics
7. Dean/HoD of Schools
8. VC Office